



SANSKRITI SCHOOL
Dr. S. Radhakrishnan Marg
New Delhi

August 1, 2020

Dear Parents/Guardians

We would like to invite you to attend the Virtual Parent-Teacher Meeting which has been scheduled for 8 August, 2020. These meetings are a valuable chance to meet with your child's teachers to discuss how your child has settled in since the start of the year, review their progress, and consider next steps in their learning. Due to constraints of managing virtual time, the meeting is scheduled only with the Class teacher this time who has taken feedback on your child from respective subject teachers. If you wish to seek an appointment with a specific subject teacher, please inform the class teacher of the same.

In order to provide parents with the most convenient time possible with their child's class teacher, we shall be using the Google Appointment system throughout the school. The link will be sent on 4th of August.

All requests for appointments should be made to your child's class teacher by August 5 via the link you shall receive in your mail. Confirmation of appointment times will be issued by the class teacher.

Instructions for parents regarding the Virtual Parent-Teacher Meeting:

Time: Slot 1: 08:30 am-10:30 am

Slot 2: 12:30 pm - 1:30 pm

- Parents (either mother or father) must have a personal Gmail account to create a Google Meet Appointment.
- The Google Calendar Appointment Link will be shared through the gmail id sent by you through the google form on August 4, 2020.
- Parents must book **ONLY ONE** time slot as per their convenience.
- Parents are requested to mention the name of their ward under the heading **DESCRIPTION**.
Any appointment booked without the name of the ward will be cancelled.
- The Appointment slots will no longer be available after August 5, 2020.
- Parents are requested to keep their cameras on during the interaction.

We thank you for your continued support.

Warm regards

Principal